

SECTION A: THE ROLE	
Job Title:	Sports Rehabilitation Clinic Supervisor
Institute/Service:	Institute of Health
Job Grade:	Grade 06
Job Family:	Sport
Job Location:	Lancaster
Responsible To:	Kathryn Wain, Principal Lecturer for Sport.
Role Purpose:	
The post will be responsible for the management and co-ordination of our Sports Injury Clinics. This includes our public facing clinics at Salt Ayre Leisure Centre on a Friday and on-campus clinic on a Thursday evening and our internal clinic on a Wednesday morning. You will organise the staffing rotas for clinics, client bookings, supervise and instruct students ensuring high standards of treatment and that health, safety and professionalism are adhered to in the clinics. You will also support students to achieve and record their clinical skills and clinical placement hours for BASRaT accreditation.	

SECTION B: PRINCIPAL DUTIES/KEY OBJECTIVES	
Please list no more than 6 key objectives, principal duties, tasks or areas of responsibility that this role will focus on	
1.	To provide high quality supervision and support for BSc Sport Rehabilitation students working in our sports injury clinics to deliver treatments to satisfy the requirements stipulated by BASRaT.
2.	To manage the day-to-day operation of the clinics
3.	To coordinate staffing rotas and client bookings for clinics.
4.	To manage and record students' clinical skills and placement hours which contribute to their professional accreditation.
5.	To provide instruction and/or advice or coach students in own area of expertise, drawing upon depth of knowledge, skills, experience, and expertise.
6.	To prepare materials (e.g. massage mediums, etc) and set up equipment for practical use in clinical settings.

Additional Information:

You may on occasions and in line with operational needs:

- Be required to work different hours including at weekends/evenings;
- Be required to travel to other campuses and sites as necessary.

In addition to the duties listed here, you will be required to perform other duties which are assigned from time to time. However, such other duties will be reasonable in relation to the grade.

It is the University's intention that this role description is seen as a guide to the major areas and duties for which the post holder is accountable. However, the business will change and the post holder's obligations will vary and develop. The description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Our Values:

At the University of Cumbria, our values shape the way we work, our culture and environment.

We are PERSONAL

Individuals are at the heart of what we do, and our culture of belonging recognises and supports every person. As an institution, we have mutual respect for those we work with and for and we care about understanding each other's challenges and helping one another to thrive.

We are PROGRESSIVE

As a university we have a determination to deliver our mission, which keeps us open to opportunities in front of us. We encourage thoughtful and inspirational ideas, and we tackle problems proactively, with optimism, creativity and courage.

We are ENGAGED

As stewards of knowledge and place, it is our privilege to champion the region and advocate for the value of education. The University of Cumbria is welcoming to different perspectives, expertise and experiences and we are committed to building and nurturing strong links with our communities.

Providing an Inclusive Environment:

The University of Cumbria is committed to providing an inclusive environment, where staff, students and visitors are encouraged to be their true self, in order to enhance the individual and collective experience. As a university community, we share the social responsibility of enabling this inclusive environment by valuing, respecting and celebrating differences, to ensure that we generate a sense of understanding and belonging.

The university recognises that our differences are our strength, seeking and valuing different perspectives and ideas, in an environment that is without prejudice and bias.

We are committed to embracing our responsibility as a facilitator of change and continue to develop our equality agenda in line with and, where appropriate, beyond the Equality Act 2010. We do not tolerate discrimination, bullying or harassment in any form on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

Health & Safety Statement

All employees at the University of Cumbria are required to ensure that all duties and responsibilities are discharged in accordance with the University's Health and Safety at Work policy. They should take reasonable care for their own health and safety and that of others who may be affected by what they do or do not do. Employees should correctly use work items provided by the University, including personal protective equipment in accordance with training or instructions.

Criteria for Grade 6 Role Title: Adviser / Officer	Essential/ Desirable	To be identified by:
Qualifications Educated to RQF Level 3 (A Level, Scottish Higher or equivalent) or equivalent experience. Educated to RQF Level 6 (degree level or equivalent) or equivalent experience. Professional qualification, related to Sports Rehabilitation / Therapy.	Essential Desirable Essential	Application Form Application Form Application Form
Experience Previous experience in a rehabilitation clinical demonstrator role and/or in the sport rehabilitation/therapy sector, with an understanding of the relevant terminology Experience of working in higher education and awareness of wider University, HE issues and external changes such as innovations, changes in legislation/regulation which impact on the job. Developing expertise and theoretical knowledge.	Essential Desirable	Supporting Statement/ Interview Application Form/Interview
Knowledge, skills and abilities Knowledge of sport rehabilitation/therapy core foundations: Musculoskeletal injuries, Functional Rehabilitation, Therapeutic Techniques, Massage etc. Skills to assess and organise resources, and plan and progress work activities, projects, and implement improvements within own area of work, using initiative and judgement with limited recourse to others. Ability to effectively supervise a small team of students in a distinct area of operation. Well-developed analytical/problem solving capability to interpret information and make recommendations to improve systems and working methods of clinic coordination. Ability to provide detailed guidance, coaching, and instruction to develop the knowledge and skills of others. Knowledge of relevant IT packages, information systems and procedures, ability to adapt/transfer skills to use new technology and development and maintenance of websites eg Office 365, Blackboard. Professional approach to work and work colleagues and an ability to work independently and show initiative. Ability to be tactful and diplomatic when required, as a front-line service provider, to deal with confidential and sensitive situations.	Essential Essential Essential Essential Essential Essential	Supporting Statement/ Interview Supporting Statement/ Interview Application Form/Interview Application Form/Interview Supporting Statement/ Interview Application Form/Interview Interview Interview
Other		

Commitment to the strategic plan and values of the University especially in relation to equality of opportunity at work and a healthy and safe working environment.	Essential	Interview
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