

SECTION A: THE ROLE	
Job Title:	Director of Applied Research & Knowledge Exchange
Institute/Service:	Research and Knowledge Exchange Directorate
Job Grade:	Corporate Leader
Job Location:	Lancaster / Carlisle
Responsible To:	Deputy Vice Chancellor (Health, Environment & Innovation)
Responsible For:	Strategic Leadership of Research and Knowledge Exchange across the University, Leadership & Management of the Research and Knowledge Exchange Team and Head of the Graduate School. Research Exercise Framework, Knowledge Exchange Framework, Facilitation of the Professoriate across the University, Strategic Leadership for Research Centre Directors.
Role Purpose:	
<p>The Director of Applied Research and Knowledge Exchange (RKE) is a key role in ensuring the strategic direction of research and knowledge exchange across the university.</p> <p>The formation of the Research Knowledge Exchange Directorate in August 2020 has enabled the integration of research, enterprise and knowledge exchange. Our reputation for RKE rests on a combination of factors including the quality of our research; proportion of academic staff producing high-quality research; research impact; the value of research and contract income; citations; participation in the international research community (presentations, editorships, grant reviewing, etc.) and results from the Research Excellence Framework (REF). However, these factors depend ultimately upon the quality of our academic outputs and project delivery, including contractual obligation, articles, papers, policy documents, reports and exhibition pieces.</p> <p>The University has three key Research Centres across 5 Institutes: Centre for Research in Health & Society, Centre for National Parks & Protected Areas and Centre for Learning Education & Development and the Director for Applied Research & Knowledge Exchange plays a key role in the facilitation of cross institutional and centre research bids.</p> <p>Our research includes KE activity such as consultancy and contract research, as well as commissioned and grant funded research. Our enterprise activity includes the delivery of multi-partner ERDF and Lottery funded regeneration and innovation projects, non-accredited and bespoke CPD, capital bids and the organisation of conferences and events to engage collaborators, researchers, students, local communities and business.</p> <p>We are in the final stages of completing our Towards 2030 Strategy which signifies our intention to further grow our research capability and capacity and to build on our growing research profile.</p>	

SECTION B: PRINCIPAL DUTIES/KEY OBJECTIVES	
1.	<p>Leading the directorate and providing coherent and effective services to key stakeholders and customers across the University including:</p> <p>Directing and managing the budgetary and staff deployment, including financial planning and responsibilities and the achievement of annual targets for income generation.</p> <p>Producing policy and procedures associated with support for the research and knowledge exchange and postgraduate research activities of the University.</p> <p>Working with senior leaders to provide effective communication and implementation of University strategy, policy and procedures.</p> <p>Work with senior officers to develop and influence University strategy and policy for externally funded research and forge strong relationships with research, funding and investment organisations.</p>
2.	Directing research and knowledge exchange functions to achieve University objectives; including guidance to maximise research and knowledge exchange income to the University from public and private sector organisations.
3.	Provide strategic leadership for the Graduate School and develop a plan for growth across our portfolio of research degrees.
4.	Working with Directors of Institutes and Research Centres to establish achievable yet stretching targets and KPIs for all areas of activity and provide review against these parameters.
5.	Maintain effective communication of Vision and Mission objectives to staff and ongoing professional development programmes to ensure a highly trained, professional team and leading on all cultural change aspects related to research and scholarship.
6.	Sustaining and developing productive and sustainable links with partners regionally, nationally and globally.

Additional Information:

As a senior post holder, you will demonstrate professionalism, technical competence, good interpersonal and networking skills and the ability to work independently as required. You will at all times operate within established University regulations and procedures and will need to demonstrate an understanding of the needs of a large, complex, multi campus University. You will be a member of the Vice Chancellor's Executive Directors' Group.

On occasions and in line with operational needs you will be required to travel to other campuses and sites, nationally or internationally.

As a senior post holder, you will be expected to work flexibly in discharging duties. The normal working week is defined in the contract of employment but because of the nature of the post, you will be required to work flexibly and for such hours as are necessary to fulfil the responsibilities of the post.

In addition to the duties listed here, you will be required to perform other duties which are assigned from time to time. However, such other duties will be reasonable in relation to the grade.

It is the University's intention that this role description is seen as a guide to the major areas and duties for which the post holder is accountable. However, the business will change and the post holder's obligations will vary and develop. The description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Criteria for Corporate Leader Role: Director of Applied Research & Knowledge Exchange	Essential/ Desirable	To be identified by:
<p>Qualifications</p> <p>Doctoral Higher Degree, equivalent professional qualification or equivalent extensive professional expertise.</p>	Essential	Application Form
<p>Experience</p> <p>Extensive and highly developed knowledge of principle, theory and practice as well as an understanding of broader developments relevant to research and knowledge exchange, acquired through progressively more demanding and influential roles.</p> <p>Significant experience and high-level expertise in research, knowledge exchange, REF, KEF and HEIF.</p>	Essential	Application Form
<p>Knowledge, skills and abilities</p> <p>Skills to provide substantial contributions to leadership in research and knowledge exchange including managing, motivating, and developing others.</p> <p>Ability to develop policy and strategy, and lead and manage others, working within broad parameters and policy guidance.</p> <p>Ability to manage high-profile change and large-scale, complex or multi-faceted projects.</p> <p>Ability to operate strategically, and use highly-developed analytical skills to develop new approaches and ways of thinking.</p> <p>Ability to resolve issues and problems using own creative solutions.</p> <p>Ability to negotiate, influence and persuade, including with key decision makers and stakeholders.</p> <p>Ability to understand, conceptualise and interpret the requirements of others.</p> <p>Understanding of how the core business areas of the institution relate to each other, and how wider HE and broader sector/commercial issues impact on work in own area.</p> <p>Understanding of financial management and ability to manage and control budgets, resources, and funding.</p>	Essential	Supporting Statement/Interview
<p>Other</p> <p>Commitment to the strategic plan and values of the University especially in relation to equality of opportunity at work, a healthy and safe working environment and the expected behaviours of an effective Leader.</p>	Essential	Interview